



## Guidelines for Speakers

### DEADLINES – NO EXTENSIONS POSSIBLE

- **One author** per paper **must register** for the conference. As a speaker you need to register by **21 July 2019**. All information regarding registration will be found here: <http://regridintegrationindia.org/REGISTRATION>
- The **full paper** and the **signed** and scanned copyright form must be submitted by **31 July 2019** via the conference submission platform: <https://www.conference-service.com/conferenceindia2019/welcome.html>
- Your presentation (.ppt / .pptx) must be submitted between **01 and 15 August 2019** via the conference submission platform. Please bring updates of your presentation on a USB flash drive directly to the venue.

**IMPORTANT: IF YOU HAVE NOT REGISTERED FOR THE CONFERENCE OR SUBMITTED YOUR PAPER WITHIN THE ABOVE DEFINED DEADLINES YOUR CONTRIBUTION WILL BE REMOVED FROM THE AGENDA.**

### GUIDELINES FOR PREPARING THE PAPER

#### PAPER TEMPLATES AND DATA FORMAT

- Please use the Word or LaTeX template provided on the conference website as basis for your paper. The templates are based on the IEEE PES paper template but in the paper **format of DIN A4**. Please use these templates as basis for your paper.
- All templates and required forms are provided under the headline “DOWNLOADS” here: <http://regridintegrationindia.org/SUBMISSION>  
Data format: Word (.doc / .docx A4) or PDF (600 dpi, open/without security restrictions). Images need to be of sufficient quality.

#### MAXIMUM NUMBER OF PAGES

- The full paper of a speaker must not exceed the maximum number of pages: **8**

#### ORTHOGRAPHIC NOTE FROM THE EDITOR

In order to harmonise the different versions for the proceedings we kindly ask you to use the following spelling versions:

- When referring to MODELLING/MODELING use the British spelling **MODELLING** (double LL).
- When referring to FARMS/POWER PLANTS use the term **POWER PLANTS** – at least in the paper title.

#### GRAPHICS

- The manuscript’s graphics should have resolutions of 600 dpi for monochrome, 300 dpi for grayscale, and 300 dpi for colors.
- Graphics should be inserted into the manuscript file rather than using copy and paste.
- Do not link to a graphic but insert the graphic into the manuscript instead.



## REQUIREMENTS FOR CREATING PDF FILES

- DO NOT use password protection in the PDF file.
- All fonts, including the standard (base) fonts, must be embedded and subset in the PDF.
- In “Settings -> Job Options -> Compression” of Writer/Distiller set the downsampling resolution to 600 dpi for monochrome, 300 dpi for grayscale, and 300 dpi for color.

## GUIDELINES FOR PREPARING THE PRESENTATION

- Permitted file formats for the presentation are PPT, PPTX or PDF.
- You may use your own company layout for the power point presentation.
- Please set the aspect ratio of your presentation to 4:3 (16:9 widescreen is possible as well, but leaves 2 blank bands on top and bottom ).
- Name your presentation as follows: *Presentation\_submission-ID\_speaker\_name.ppt(x)*  
Example: *Presentation\_RE\_India19-123\_givenname\_familyname.ppt(x)*.

## REGISTRATION & AGENDA

### REGISTRATION

- One author per submission needs to register as speaker via the submission platform.  
**Deadline:** no later than **21 July 2019**. Further details will later be provided here:  
<http://regridintegrationindia.org/REGISTRATION>
- Please indicate your submission-ID in the registration (see notification email for your **Submission-ID**).  
Example: RE\_India19-123
- The conference registration/participation of this speaker is **automatically confirmed** as long as the paper is submitted by **31 July 2019**.
- Failure to register and to submit the respective paper within the defined deadlines leads to the removal of this contribution from the conference agenda and/or to the cancellation of the registration.
- Only **one** author per paper can register as speaker and is automatically confirmed for participation. Co-authors may register like any other interested participant. These registrations are subject to a confirmation by the conference organizers due to limited space. Confirmations of registration will be issued by **7 August 2019**.

### PRELIMINARY CONFERENCE AGENDA

- The agenda will be published here: <http://regridintegrationindia.org/PROGRAM>
- The conference agenda will be updated regularly and slight changes can occur until the start of the conference, so please make sure to check it from time to time before coming to New Delhi.